



# NORTHWEST EDUCATIONAL DEVELOPMENT



Teacher Preparation  
Program Overview



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# MODULE PURPOSE

This module was designed to provide information for prospective and accepted candidates into the NWED certification program as well as district personnel, coaches, and field supervisors.

It also serves as the program handbook.

# SECTION ONE

## NWED Program Overview

# PROGRAM CHARACTERISTICS

Approved by PESB

Flexible entrance

Work while you complete (*depending on your teaching position\**)

Online learning

Affordability

Partnership based

Clinical Internship Model

Residency Certification only (not credit based)

*\*Being employed on a conditional certificate in a public or private school classroom while participating is allowed, if certain conditions are met, upon district approval, and if the candidate is placed in a corresponding classroom with their endorsement.*

# PROGRAM REQUIREMENTS

Admission process

Three certification tracks

20 required modules

20 field based module assignments

20 assessments

540 hour (minimum) field experience

10 field reflection portfolio pieces

3 Dispositional assessments

3 Field Assessments

EdTPA

Professional Growth Plan (PGP)

Exit Process

# PROGRAM PERSONNEL

NWED Executive Director

Director of Partnerships and Recruitment

Director of Personnel and Curriculum

Field Supervisors/Coaches

Cooperating Teachers/Mentors

Liaisons/school support staff

# SECTION TWO

## NWED Program Characteristics

# PROGRAM APPROVAL

NWED is approved by the Professional Educators Standards Board of the State of Washington to conduct a teacher certification program.

This approval allows NWED to recommend candidates for a residency teacher certificate in the State of Washington when all program requirements are met.

# FLEXIBLE ENTRY,

Entrance into NWED's certification program is open and flexible.

Candidates can apply and be accepted at any time during the year.

Candidates apply via an online application at [www.nwed.org](http://www.nwed.org); there is no application fee.

# WORKING WHILE COMPLETING

Candidates who are hired on a conditional certificate in their own public or private school classroom (regardless of when they were hired) can continue to teach while completing the program (upon approval of their school/district and if they are teaching in the endorsement area they are seeking.)

Para professionals may continue to work in the classroom where they were hired until the beginning of the required field experience.

Candidates who are substitute teachers may continue to work in that capacity until the beginning of the required field experience.

# ONLINE LEARNING

Each candidate will be provided an account through NWED's Learning Management System (LMS) including log in information, student number, and initial password.

The LMS will track their progress through the certification process and will provide a roadmap towards completion.

It will include:

Module access, progress, and completion

Module assignment access, progress, and completion

Module assessment access, progress, and completion

Supplemental information and resources

# AFFORDABILITY

Total Cost: \$9,900\*

Field Deposit (must be paid 4-8 weeks before candidates enter their field experience): \$3,900

Cost of modules: \$6000 (20 x \$300)

EdTPA: \$300 (Paid directly to Pearsons, Inc.)

Additional endorsements average \$1,500

NWED accepts personal checks, Visa, or MasterCard and Discover.

\*Other outside fees may include costs of tests, fingerprinting, certification application, text books, etc.

# PARTNERSHIP BASED

NWED's certification program was designed through a partnership with the Puyallup School District to address current and evolving needs of the work force.

This partnership ensures mutual support of each candidate through district and program personnel.

NWED has partnerships with other Districts. Please contact us for a current list of District partners.

# CLINICAL INTERNSHIP MODEL

NWED employs a clinical internship model. Its characteristics are:

Extensive time in the classroom with a trained, supportive coach/mentor who teaches you how to teach, with kids.

Full immersion in the teaching experience, culture, and community of the school.

Intentional practical guidance, focusing on the “practice” of teaching over theory

Full support from the school community and field supervisor throughout the learning process

# RESIDENCY CERTIFICATION

At the conclusion of the program, once all program requirements are met, candidates will be recommended for a residency certificate issued by the State of Washington.

*NWED does not issue credits nor clock hours to initial certification candidates.*

*Clock hours are given for currently certified candidates adding an endorsement. (Most endorsements are 100 clock hours.)*

# INITIAL ENDORSEMENTS

NWED currently certifies candidates in the following four endorsements:

Elementary Education

English Language Arts

Mathematics

World Languages

Special Education

Social Studies

Projected endorsements approvals in 2018 are ECE, Chemistry and Biology.

Each endorsement has a set of modules to complete in a specific order as well as a required field experience in the subject/grade level.

Note: In addition to the following endorsement course modules, all candidates take the Field Experience/edTPA course module.

# ELEMENTARY EDUCATION COURSE MODULES

To earn an endorsement in Elementary Education (K-8) candidates must successfully complete all paid 20 of the modules listed and the additional free modules. Each module includes an assessment and a portfolio piece, which must be passed with an 80% or better in order to be considered passed. Each module is \$300, which must be paid before starting the module.

The modules have been divided into three categories. Foundational modules must be completed first and should be taken before or at the very start of your student teaching experience. Endorsement modules are specific to the endorsement pursued. Additional endorsements will require additional modules. Supplemental modules are designed to further your understanding of teaching and its place in the overall education system.

# ELEMENTARY K-8

## Foundational Modules

100	Lesson Planning
101	Implementation of Lessons
103	Assessments Elementary
116	Child Abuse & Neglect
300	Classroom Management: Elementary

## Endorsement Modules

202	Elementary Literacy
209	Math Strategies: Elementary
212	Science Strategies: Elementary
215	Social Studies Strategies: Elementary
218	Art, Movement, & Music

# ELEMENTARY K-8

## Supplemental Modules

106	Special Education, 504s, & Accommodations
107	Developmental Psychology & Learning Theories
104	Instructional Strategies
109	Differentiation
113	Schools as Communities
114	Community & Family Engagement
115	Technology in the Classroom
117	Globalism, Sustainability, & Diversity (Free Course)
111	Poverty, Diversity and Cultural Competency
105	Analysis of Student Work
401	TPEP, 5D, Danielson, Marzano

# MATHEMATICS COURSE MODULES

To earn an endorsement in Mathematics (5-12) candidates must successfully complete all 20 of the paid modules listed and the additional free modules. Each module includes an assessment and a portfolio piece, which must be passed with an 80% or better in order to be considered passed. Each module is \$300, which must be paid before starting the module.

The modules have been divided into three categories. Foundational modules must be completed first and should be taken before or at the very start of your student teaching experience. Endorsement modules are specific to the endorsement pursued. Additional endorsements will require additional modules. Supplemental modules are designed to further your understanding of teaching and its place in the education system.

# MATHEMATICS

## Foundational Modules

100	Lesson Planning
101	Implementation of Lessons
102	Secondary Assessment
116	Child Abuse & Neglect
301	Classroom Management: Secondary

## Endorsement Modules

209	Math Strategies: Elementary
210	Math Strategies: Middle School
211	Math Strategies: Secondary

# MATHEMATICS

## Supplemental Modules

106	Special Educations, 504s, & Accommodations
107	Developmental Psychology
108	Educational Psychology Application
110	Secondary Instructional Strategies
111	Issues of Poverty & Diversity
113	Schools as Communities
114	Community & Family Engagement
115	Technology in the Classroom
117	Globalism, Sustainability, & Diversity (Free Module)
105	Analysis of Student Work
219	Gifted and Talented Education
200	ELL
401	TPEP, 5D, Danielson, Marzano

# WORLD LANGUAGES COURSE MODULES

To earn an endorsement in World Designated Languages (P-12) candidates must successfully complete all 20 of the paid modules listed and the additional free modules. Each module includes an assessment and a portfolio piece, which must be passed with an 80% or better in order to be considered passed. Each module is \$300, which must be paid before starting the module.

The modules have been divided into three categories. Foundational modules must be completed first and should be taken before or at the very start of your student teaching experience. Endorsement modules are specific to the endorsement pursued. Additional endorsements will require additional modules. Supplemental modules are designed to further your understanding of teaching and its place in the education system.

# WORLD LANGUAGES

## Foundational Modules

100	Lesson Planning
101	Implementation of Lessons
102	Secondary Assessment
116	Child Abuse & Neglect
300	Classroom Management: Elementary
301	Classroom Management: Secondary

## Endorsement Modules

200	English Language Learners
201	World Language Methodology
105	Analysis of Student Work

# WORLD LANGUAGES

## Supplemental Modules

106	Special Educations, 504s, & Accommodations
107	Developmental Psychology
108	Educational Psychology Application
110	Secondary Instructional Strategies
111	Issues of Poverty & Diversity: Elementary
103	Assessments Elementary
113	Schools as Communities
114	Community & Family Engagement
115	Technology in the Classroom
117	Globalism, Sustainability, & Diversity (Free Module)
219	Gifted Education
401	TPEP, 5D, Danielson, Marzano

# ENGLISH LANGUAGE ARTS COURSE MODULES

To earn an endorsement in English Language Arts (5-12) candidates must successfully complete all 20 of the paid modules listed and the additional free modules. Each module includes an assessment and a portfolio piece, which must be passed with an 80% or better in order to be considered passed. Each module is \$300, which must be paid before starting the module.

The modules have been divided into three categories. Foundational modules must be completed first and should be taken before or at the very start of your student teaching experience. Endorsement modules are specific to the endorsement pursued. Additional endorsements will require additional modules. Supplemental modules are designed to further your understanding of teaching and its place in the education system.

# ENGLISH LANGUAGE ARTS

## Foundational Modules

100	Lesson Planning
101	Implementation of Lessons
102	Secondary Assessment
116	Child Abuse & Neglect
301	Classroom Management: Secondary

## Endorsement Modules

204	Secondary Literacy
205	Secondary Writing Persuasive
206	Secondary Writing Expository
207	Secondary Writing Narrative

# ENGLISH LANGUAGE ARTS

## Supplemental Modules

106	Special Educations, 504s, & Accommodations
107	Developmental Psychology & Learning Theories
108	Educational Psychology Application
110	Secondary Instructional Strategies
111	Issues of Poverty & Diversity
113	Schools as Communities
114	Community & Family Engagement
115	Technology in the Classroom
117	Globalism, Sustainability, & Diversity
200	English Language Learners
219	Gifted Education
401	TPEP, 5D, Danielson, Marzano

# ADDITIONAL ENDORSEMENTS

Special Education requires an additional 6 modules. (Course module number 601-606).

SPED is completed along with a general education endorsement, i.e. Elementary, Math, World Language.

Social Studies endorsement

In 2018, ECE, Biology and Chemistry are projected to be approved.

# SECTION THREE

## NWED Program Requirements

# ADDITIONAL ENDORSEMENTS AND TEACHER RETOOLING

If a candidate wishes to pursue more than one endorsement, they will need to complete additional modules. Additional modules/endorsements will result in additional fees. The number of modules vary by endorsement.

Candidates may also need an additional student teaching placement. If the added endorsement requires an additional placement to complete the candidate will need be required to pay a \$1250 fee that covers the second placement and additional supervision costs.

*Not all endorsements will require additional student teaching placements. Please contact a program administrator for more information.*

# ENTRANCE REQUIREMENTS

Four year degree from an accredited university  
Passing scores on the WEST-B or equivalent  
Passing scores on the WEST-E/NES before the end of the program.  
World language applicants must also complete the ACTFL OPI and WPT tests.  
Cleared background/fingerprint check  
Completed Application  
Interview

Application for entrance can be found on the NWED website at [www.nwed.org](http://www.nwed.org).

Testing information can be found at [www.west.nesinc.com](http://www.west.nesinc.com)

Background and fingerprint information will be provided during the admission process.

# ADMISSION PROCESS

Once a candidate has submitted an application, the admissions personnel will review it and decide whether or not to invite that candidate for an interview.

If selected, candidates should receive an interview invitation. Candidates have the option to select their own interview time from a set number of appointments.

Once the interview is complete and the candidate has submitted transcripts and WEST-B scores, a preliminary decision will be made. All materials must be submitted before a candidate is considered fully admitted.

The WEST-B test must be passed before any offer of admission can be granted.

# THREE TRACKS TO CERTIFICATION

NWED has three tracks to certification:

1. Candidates with conditional certificates placed in their own classrooms
2. Para-professionals employed in a host school
3. Conventional candidates who will complete the program in a host classroom

# MODULES

20 paid completed program modules are required for certification and 1-3 additional non-paid modules.

Candidates are assigned specific modules (per the selected endorsement).

Each module has a required assessment and a field assignment.

Module assessments must be passed at 80% or better.

Candidates may be asked to revise and resubmit assignments if they are not complete or do not meet competency requirements.

Modules, module assessments, and module assignments cover content and endorsement information, Standard V, classroom management, educational psychology, and educational law.

# 540 CLINICAL INTERNSHIP HOURS

NWED's certification program is competency based.

It requires a **minimum** of 540 clinical internship hours\* in a school setting. This is considered their "field experience." It includes:

90 full days

5 hours in a teaching setting working with students per day

1 hour of onsite planning

\*This is a minimum requirement. It is expected that candidates will spend many more than one hour per day planning and most candidates will exceed the minimum 90 full days in the classroom. Candidates must remain in their internship until all competencies for the field are completed.

# 10 FIELD REFLECTION PIECES

During the field experience, candidates are required to complete ten reflection pieces, one per week.

These are accessible through the learning portal in the resource area.

Candidates may be asked to revise and resubmit reflection pieces if they are not complete or do not meet competency requirements.

# DISPOSITIONAL ASSESSMENTS

Dispositional assessments evaluate a candidates temperament, dedication to children and the educational community, ability to work well with others, punctuality, and ethics.

Candidates will be evaluated three times during the program: at the beginning of the their field experience, no less than two weeks later, and at the end of field experience.

The field supervisor/coach will evaluate the candidate during onsite observations.

Dispositional assessments will be shared with candidates upon request.

If candidates are marked down on any part of their dispositional assessment, a meeting will be arranged and a plan developed to help the candidate improve.

*A copy of the dispositional assessment can be found the resource section of the learning portal.*

# FIELD ASSESSMENTS

Field Assessments evaluate the skills and knowledge needed to create and implement lessons, manage a classroom, differentiate for learners, apply theory, create and revise curriculum, and demonstrate presence as the leader of the classroom.

Candidates will be evaluated three times during the program: at the beginning of their field experience, no less than two weeks later, and at the end of field experience.

The field supervisor/coach will evaluate the candidate during onsite observations.

Field assessments will be shared with candidates upon request.

If candidates are marked down on any part of their field assessment, a meeting will be arranged and a plan developed to help the candidate improve.

*A copy of the field assessment can be found the resource section of the learning portal.*

# EDTPA

The edTPA is a State of Washington requirement for certification.

It should be completed after all field based assignments, modules, and assessments (dispositional and field) are complete.

There is a specific edTPA module to guide this work.

Payment and submission is made directly to Pearsons, Inc.

As of January 1, 2018, the passing score is 42.

# PROFESSIONAL GROWTH PLAN (PGP)

The Professional Growth Plan (PGP) is a requirement of the State of Washington and is a plan where a candidate examines personal goals and provides steps to reach those goals.

Candidates download the PGP format from the learning portal, complete and submit it to NWED as part of the certification process.

*Examples of completed PGP's can be found in the resources section of the learning portal.*

# SECTION FOUR

## NWED Program Personnel

# PROGRAM PERSONNEL

Executive Director: Jim Mickel

Director of Partnerships and Recruitment: Bree Van Horn

Director of Personnel and Curriculum: Kathlyn Mickel

Field Supervisors/Coaches\*

Coaches assist candidates in their own classroom, on conditional certificates, for 60 hours of onsite training with students.

Field supervisors oversee para-professionals and conventional candidates who are placed in host classrooms.

# ROLE OF PROGRAM PERSONNEL: EXECUTIVE TEAM

The role of the Executive Director is to oversee all aspects of program implementation and candidate success. He is responsible for maintaining all financial aspects of the program as well as adhering to program policies.

The role of the Director of Partnerships and Recruitment is to establish and maintain district partnerships, recruit viable candidates, and assist candidates entering the program. She also acts as the certification officer assisting candidates in the certification process.

The role of the Director of Personnel and Curriculum is to assist candidates through the program by guiding them through NWED modules, content, and the edTPA. This Director also hires supervisors/coaches and manages all online content and feedback.

# ROLE OF PROGRAM PERSONNEL: COACHES

NWED coaches spend 60 hours onsite training candidates with conditional certificates. It is their goal to assist candidates in learning the art and craft of teaching while working with kids. They will meet before candidates enter the classroom (if possible) to prepare the classroom, help throughout the first week/s of school coaching candidates through the day, and then phase out of the teaching role as competencies are met.

They also meet with district personnel who surround the candidate, establish timelines for completion, act as a liaison between the program and the school, and assist with all aspects of the NWED processes. Coaches may also act as field supervisors.

# ROLE OF PROGRAM PERSONNEL: FIELD SUPERVISORS

Field supervisors assist para-professional and conventional candidates by meeting with district personnel who surround the candidates, establishing timelines for completion, acting as a liaison between the program and school, and assisting with all aspects of the NWED systems.

They also work closely with cooperating teachers to maintain a positive working relationship between individuals, set goals, foster reflection and collaboration, and troubleshoot problems in placements.

In addition, field supervisors will implement dispositional and field assessments, maintain regular communication with the candidate, and report immediately any breaches in policies, problems, or concerns regarding the candidate, placement, and progress towards completion.

Field supervisors may also act as coaches.

# COOPERATING TEACHERS

A cooperating teacher hosts a candidate (either from the para-professional or conventional track) in his/her classroom to complete the certification process.

A timeline is established in cooperation between the candidate, cooperating teacher, and the field supervisor.

When candidates enter the classroom, cooperating teachers guide their learning experience. They should expect that the candidate is actively involved in all aspects of the classroom including planning, implementation of lessons, classroom management, assessment, analysis, and reflection.

Cooperating teachers act as guides and set expectations for the amount of involvement by the candidate based on his/her progress and skills.

When the cooperating teacher and field supervisor agree the candidate is ready for full responsibility teaching, the cooperating teacher can leave the classroom in the capable hands of the candidate, or remain as a supportive role. Co-teaching is allowed. The candidate does need time to work and establish classroom management skills, however, and that is best when the cooperating teacher allows alone time with the class.

# MENTOR TRAINING

Mentor training is provided by NWED to all coaches and cooperating teachers via an online module.

This module covers: mentoring adult learners, how to establish a productive mentor/mentee relationship, tools for supporting student teaching candidates.

# COMPLETION OF PROGRAM

Candidates are ready to exit the program when they have completed the following pieces:

20 modules, including assessments and assignments

10 reflection pieces

The edTPA with a passing score and appropriate NES/WEST-E test passed.

PGP

540 hours in the classroom

All competencies listed on the field and dispositional assessments

An application for Residency Certification via OSPI's eCert system and paid the applicable fee to the state

*Candidates that successfully complete all requirements will be recommended for Washington State Residency Certification by Northwest Educational Development.*



# CONTACT INFORMATION

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